

# **VTVLC Student Information System - User Roles in Genius**

## **School Coordinator**

- Can see ALL students under the associated school/district
- Ability to request courses on behalf of the student
- Ability to approve student course requests
- Can edit student information
- Can upload documents to student profile, such as accommodations
- Can assign School Counselor to students
- Access to grade & enrollment history for ALL students

## **School Counselor**

- Can ONLY see students who are assigned to them
- Ability to request courses on behalf of the student
- Ability to approve student course requests
- Can edit student information
- Can upload documents to student profile, such as accommodations
- Access to grade & enrollment history for ONLY students associated with user

## **Advisor**

- Can see ALL students under the associated school
- Can view only student information
- Can view only documents to student profile, such as accommodations
- Access to grade & enrollment history for ALL students

## **Special Educator**

- Can ONLY see students who have a designated special ed status
- Can view only student information of those assigned with user
- Can upload and view only documents to student profile, such as accommodations
- Access to grade & enrollment history for ONLY students associate with user